



ST MUNGO'S PARENT COUNCIL

CHAIRPERSON: MRS TRACEY WHITE

Minutes of a meeting of St Mungo's Parent Council held on Thursday 26th May at 7pm.

PRESENT:

Parent Council Members: Tracey White, Merle Stevenson, Siobhan Baird, James Bundy, Jennifer Millar, Lorraine Dixon, Antoinette Cherubini-Donaldson, Stuart Donaldson.

In Attendance: Stephen Phee – Rector, Anne-Marie Jess – Teacher Rep, Anne Hemfrey – Clerk

Apologies: Sofia Akbar, Steve Feltbower, Julie MacDonald, Marie MacDonald, Sharon Mwale, Florence Crozier, Anne-Marie Gregory, James Kerr, Roisin Connell, Lesley Mann, Lorraine Fulton.

WELCOME

Tracey welcomed everyone to the meeting.

MINUTES OF PREVIOUS MEETING

Merle pointed out an error in the previous minutes in that the bank balance had been incorrectly recorded as £1018, when it should have been **£590**. Following that correction, Jennifer Millar proposed the minutes and Merle Stevenson seconded them.

MATTERS ARISING

No matters arising.

TREASURER'S REPORT

There is currently £1443 in the bank account, as we have now received our Budget allocation from Falkirk Council.

Merle to contact the bank to add Tracey as a bank signatory.

There were several suggestions for the spending the funds:

Memorial garden/allotment, stained glass window, memorial bench (in memory of the pupils who have died in recent years).

Siobhan Baird said she would lead on the garden/allotment project

Anne-Marie Jess is investigating the stained glass window option.

It was suggested that the Men's Shed may be able to help with the memorial bench.

All proposals have to go to FES for approval. Anne-Marie Jess will do the necessary liaison with FES.

RECTOR'S REPORT

A copy of the report is attached to these minutes. Key points to note:

- P7 visit has taken place, further visits in June.
- Discussions are being held with Falkirk Rotary club and St John's ambulance re purchasing 2 defibrillators for the school
- Pupil parliament meets on 27th May. It is hoped that three bills will be ready by the end of term:
 - mobile phone use in the school
 - Pupil leadership structure
 - Achievement /House identity
- New School Police officer is Lynne Baleman. She is settling in well.
- Parents evenings will continue online for 2022/23. Parents will be able to visit the school for seminars.
- Probationers: initially the school were allocated 12, one has dropped out and two others may drop out.
- New timetable in place from 6th June
- First Aid course, equivalent to SCQF Level 6 will be delivered to the whole of S5

RECRUITMENT PROCEDURE FOR NEW HEAD

The post has been advertised. Prospective candidates will visit the school on the 17th June. Interviews will take place on the 20th June.

SCHOOL SUPPORT PROGRAMME

Anne-Marie Jess gave a 5 year overview of the School Support Programme which covers all aspects of mental, emotional, physical and social wellbeing. The school has worked closely with the Scott Martin Foundation in putting the programme together. Regular wellbeing surveys of pupils are now undertaken. Examples of initiatives include: the CLD worker has worked with S4 pupils who weren't attending school at all. A reduction of pupils referred to CHAMS has been achieved.

CAR PARKING

The school Police Officer is in the playground in the mornings and is keeping an eye on buses and car parking.

AOB

Stephen thanked everyone for their support over the years and was sure the school would continue to go from strength to strength.

Anne announced that she would be retiring as Clerk after the AGM in October.

Date of Next Meeting:

The next meeting of the Parent Council will be the AGM, which will be held jointly with the PTA on Thursday 6th October at 7pm.