

## Advice for S4 – S6 students during the school closure: January 2021

Updated 08.01.2021

Dear parent/carer and senior phase student,

This summary has been compiled to assist parents/carers and young people from St Mungo's through this challenging period of school closure. We will provide updates regularly to ensure that everyone has the latest information without overwhelming you. This note contains summaries about learning provision, communication channels, EMA, College, SAAS, UCAS and contact details for school staff. At present, we do not have any information when students can physically return; this is clearly dependent on guidance from the Scottish Government and we will act and communicate to parents and pupils as quickly as possible.

### Communication from teachers

Teachers will communicate with students through TEAMS and GLOW. Additional information/updates will be provided and shared through the school website or whole school and subject twitter feeds. Parents/carers will receive all communication through groupcall and email.

#### Links:

Twitter: <https://twitter.com/StMungosFalkirk> - There is a dedicated pupil and parent/carer section

School website: <http://www.stmungohighschool.co.uk/>

Accessing GLOW and Microsoft TEAMS: <http://www.stmungohighschool.co.uk/home-learning/>

### Access to a device

If you require access to a device to complete schoolwork or need internet support, please contact Mr McKay. If you need paper copies or any other resources required to support learning, let us know.

Main school contact: [stuart.mckay@falkirk.gov.uk](mailto:stuart.mckay@falkirk.gov.uk)

### Contacting school staff

Pupils and their families will still be able to contact their Year Head or Pastoral Head (by House) throughout the period of school closure. Relevant e-mail addresses are shared at the end of this communication and will also be available on the school website.

In addition, our Pastoral team and Miss Jess (DHT Pastoral) will have regular contact with pupils who are more vulnerable due to individual circumstance/s. Regular contact with families and partner agencies will continue with supports offered as required.

There is a devoted page to wellbeing on the school website which can be accessed by [clicking here](#)

### Weekly work schedule

Teachers will set weekly work tasks for students to complete, so they should check their TEAMS on Monday morning. Instructions for work to be completed will be sent electronically. Please keep in touch with teachers if you cannot attend lessons or meet deadlines.

## SQA Examinations

### **National 5, Higher and Advanced Higher**

As you will be aware, all formal examinations at National 5, Higher and Advanced Higher levels have been cancelled. The school will work over the coming weeks to provide guidance on how SQA evidence will be generated. We will let you know as soon as we have any updates.

***It is very important that senior phase students continue to engage fully with their online learning and follow their timetable commitments as far as possible. If students are unable to complete work, they should inform their teacher/s as soon as possible.***

We will communicate with you when we receive updates and these will also be placed on the school website.

Main SQA school contact: [anne-marie.jess@falkirk.gov.uk](mailto:anne-marie.jess@falkirk.gov.uk)

## Consortia: College, YASS and subject delivery in other schools

Pupils who are studying part time at college or another Falkirk school, should participate in learning as directed by the teacher/tutor. If you cannot attend or complete work, please contact them directly.

## Midterm/Assessment window

The Midterm/assessment window planned for January is postponed and is currently under review. We will inform everyone about revised arrangements following advice from the Scottish Government.

## Course Choice and Timetabling 2021-2022

Pupils in the current S2, S3, S4 and S5 cohorts are due to complete their course choice process – these dates will be observed so that you can prepare for the new timetable. The dates for starting the course choice process are:

<b>Third Year</b>	January 19
<b>Second Year</b>	February 9
<b>Fourth and Fifth Year</b>	March 5

### **Main school contact/s for course choice and timetabling:**

**Current S2 & S3:** [patricia.kane@falkirk.gov.uk](mailto:patricia.kane@falkirk.gov.uk)

**Current S4 & S5:** [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)

Timetabling and subject provision: [patricia.kane@falkirk.gov.uk](mailto:patricia.kane@falkirk.gov.uk)

## Education Maintenance Allowance (EMA)

Refer to the statement (below) that has been sent to us regarding absence due to the coronavirus and EMA payments.

*'Those young people who are in receipt of EMA and who are unable to meet their agreed attendance requirements either through self-isolating, contracting the virus or through the learning institution being closed **will continue to receive their EMA payment.**'*

Main EMA contact in the school: [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)

## Career Adviser Service

**Update (below) has been sent to us by Skills Development Scotland.**

### *Pupils & parents/carers*

Due to COVID-19 (Coronavirus) and the closure of St Mungo's High School, Skills Development Scotland cannot deliver career services face to face, but we are still here to help. You can contact the school's Careers Advisers for career information, advice and guidance either by email or by phone. We have a new Career Adviser starting next week and we will update details then.

Although the Falkirk careers centre is now closed they can still receive calls on 01324 620311.

You can also find information and support online at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk) and [www.mykidscareer.com](http://www.mykidscareer.com)

## Leaving School

If you are over 16 and have decided to leave as a Christmas leaver, please complete the link and someone will be in touch - [click here](#). **You must be over 16.**

**Main school contact for leaving school:**

Leaving School - [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)

## UNIVERSITY/UCAS DECISIONS

UCAS applications have been sent and applicants are at different stages in relation to offers from institutions. **Students should wait till they have a response from all institutions**, before making final choices. If a student has received offers from all institutions and know which course they want to study, they should select their two choices (a firm & and insurance offer). Universities will contact pupils directly about next steps.

Again, regular updates will be given and are available by accessing the UCAS TEAM page.

**Main school contact for UCAS related queries:** [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)

## Applying to Full-Time College courses – August 2021

If your child plans to leave school and is applying for a full-time College course, we would advise early submission of their application. Forth Valley College applications are open and Glasgow City and Edinburgh College courses will open next week. We would advise all to submit applications as soon as possible. If they have not submitted their application and require support, virtual support is available.

**Main school contact for full-time college application support:**

Application form support – [jacqueline.pollock@falkirk.gov.uk](mailto:jacqueline.pollock@falkirk.gov.uk)

**Main school contact for school-college partnership programmes:**

College course - [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)

## Contact Details

If you have any questions that you need answered, please contact the relevant person.

- Head Teacher [stephen.phee@falkirk.gov.uk](mailto:stephen.phee@falkirk.gov.uk)
- DHT S1-S2 - [stuart.mckay@falkirk.gov.uk](mailto:stuart.mckay@falkirk.gov.uk)
- DHT S3 – S4 [patricia.kane@falkirk.gov.uk](mailto:patricia.kane@falkirk.gov.uk)
- DHT S5 – S6 [clare.marshall@falkirk.gov.uk](mailto:clare.marshall@falkirk.gov.uk)
- DHT Pastoral [anne-marie.jess@falkirk.gov.uk](mailto:anne-marie.jess@falkirk.gov.uk)

### Pupil Support queries:

- Mrs Nicky Bell [nicola.bell@falkirk.gov.uk](mailto:nicola.bell@falkirk.gov.uk)

### Pastoral Staff – **S3 – S6 pupils** (by House):

- Andrew & Kentigern Houses – [mairi.mcpeake@falkirk.gov.uk](mailto:mairi.mcpeake@falkirk.gov.uk) or [sharon.downie@falkirk.gov.uk](mailto:sharon.downie@falkirk.gov.uk)
- Margaret & Ninian Houses – [lisa.doran@falkirk.gov.uk](mailto:lisa.doran@falkirk.gov.uk)
- Columba & Ogilvie Houses – [jacqueline.pollock@falkirk.gov.uk](mailto:jacqueline.pollock@falkirk.gov.uk)

## Useful Links

### Current Falkirk Council Corona virus information

<https://www.falkirk.gov.uk/covid19/>

### Advice to Schools and FAQs regarding Corona Virus

<https://www.falkirk.gov.uk/covid19/>

### Coronavirus in schools – Scottish Government

<https://www.gov.scot/coronavirus-covid-19/>

### NHS Advice

<https://www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19>

### SQA Coronavirus statement

<https://www.sqa.org.uk/sqa/93598.html>

Coronavirus helpline – 0800 028 2816

## Other Supports

- Foodbanks - <https://falkirk.foodbank.org.uk/>
- Citizens Advice - <https://www.falkirkcab.org.uk/>
- NHS Inform [www.nhsinform.scot](http://www.nhsinform.scot)
- Childline 0800 1111 [www.childline.org.uk](http://www.childline.org.uk)
- Police Scotland – phone 101
- SEE ME Scotland [www.seemescotland.org/young-people](http://www.seemescotland.org/young-people)
- Mental Health Foundation - <https://www.mentalhealth.org.uk/>
- Lifelink [www.lifelink.org.uk/how-we-can-help/young-people](http://www.lifelink.org.uk/how-we-can-help/young-people)

With thanks, Clare Marshall, DHT (S5/S6) & Patricia Kane, DHT (S4)