



## ST MUNGO'S PARENT COUNCIL

CHAIRPERSON: MRS ANISAH IJAZ

## ST MUNGO'S PTA

CHAIRPERSON: MRS ANTOINETTE CHERUBINI-DONALDSON

Minutes of the **Joint Annual General Meeting** of St Mungo's Parent Council and PTA held in the Conference Room on Thursday 26<sup>th</sup> September 2019 at 7pm.

### **PRESENT:**

**Parent Council and PTA Members:** Anisah Ijaz, Keliann Arthur, Sandy Murphy, Florence Crozier, Carolyn Tribble, Antoinette Cherubini-Donaldson, Merle Stevenson, Sarah Sinclair.

**Councillors:** James Kerr

**In Attendance:** Stephen Phee – Rector, Stuart McKay – Depute, Anne Hemfrey – Clerk

**APOLOGIES:** Jennifer Yearly, Jacqueline Thomson, Ian Bruce, Anne-Marie Gregory, Anne-Marie Cunningham, Cathy Peterson.

## **PARENT COUNCIL**

### **MINUTES OF 2018 AGM**

The minutes of 2018 AGM were proposed by Carolyn Tribble and seconded by Florence Crozier.

### **CHAIRPERSON'S REPORT**

Anisah welcomed everyone to the meeting and delivered her report. It is attached here and will be put on the school website with the minutes.

Anisah thanked everyone for all their hard work over the past year.

Anisah pointed out that in the last year attendance at meetings had averaged about 9 people and membership was slightly lower than the year before. She reminded everyone of the role

of the Parent Council. It was agreed that we need to find ways to make more parents aware of the Parent Council and the opportunity to join it.

### **OFFICE BEARERS AND MEMBERS**

There are no changes to existing roles:

Chairperson: Anisah Ijaz

Vice-Chairperson: Keliann Arthur

Treasurer: Carolyn Tribble

### **TREASURER'S REPORT**

A copy of the Treasurer's report is attached to these minutes.

The closing balance was £1058.

### **RECTOR'S REPORT**

A copy of the HT report is attached to these minutes. Of particular note:

Losing the form period under the new timetable changes has had an impact on attendance at Mass – previously there were often 80 or so pupils at Mass, now it is sometimes in single figures.

The school hosted the Scottish Digital Schools Awards Digital Awards ceremony at which over 70 schools, representatives from Microsoft, HP and Education Scotland were present.

Parents expressed concern with the current school bus service. Buses are sometimes very late – up to 40 minutes - and pupils are waiting at bus stops with no idea as to when (or whether!) they will arrive. The condition of the buses is also a concern. The Council has held meetings with the bus companies. There is a fundamental problem that not many companies wish to tender for the school services, so the ability to switch to other providers does not exist. Miss Jess has written to Development Services (Falkirk Council) to express the school's concern. It was agreed that it would also help for the Parent Council to write as well.

*Post Meeting Note: Cllr Kerr raised this issue with Gary McGowan, Transport Co-ordinator at Falkirk Council. His reply was circulated to the members of the Parent Council on 5<sup>th</sup> October. An Agenda item will be included for the next PC meeting in November.*

A handout from Miss Marshall was circulated entitled "Give us an Hour". The school is asking parents if they can give an hour of their time to support the school is assisting with career development eg assisting with mock interviews, mentoring, giving talks on own career path/running a business etc. Handout attached to these minutes.

### **SQA PERFORMANCE**

Stephen gave a presentation on the latest SQA results. To be placed on the school website.

### **SCHOOL CURRICULUM**

This will be discussed at the next meeting.

### **COMMUNICATIONS**

**Social Media** - Keliann does Twitter on behalf of the Parent Council, but mainly copies other information, she does not create content. There was a discussion around the need to be more proactive in using social media to promote the Parent Council.

**School Website** – it was noted that there is still no page on the new website for the Parent Council (although the PTA do have a page). This is important so that Parent Council minutes, notice of meetings etc can be placed on the website for all parents to view. Stephen said that it was hoped a page would be created in the next few days.

## **AOB**

Anne to check if Jacqueline Thomson is happy to carry on as Church Rep. If so, to see if she can talk to Fr. Jamie Boyle re the issue of a whole school Mass on Holidays of Obligation.

Clr Kerr was keen to consider ways in which we can encourage more pupils to attend the Mass held in the school. One suggestion was perhaps to allocate a specific week per year group. To be further discussed at the November meeting.

## **DATES OF MEETINGS**

It was agreed that the meetings for the coming academic year will be held on **7<sup>th</sup> November, 23<sup>rd</sup> January, 19<sup>th</sup> March, 7<sup>th</sup> May**, all at 7pm in the school.

## **PTA**

The PTA had a successful year in 2018/19. Antoinette thanked everyone for all their hard work in support of the PTA. A copy of her report is attached here and will be put on the school website.

## **OFFICE BEARERS**

Office bearers remain unchanged:

Chairperson: Antoinette Cherubini

Treasurer: Stuart Donaldson

Secretary: Sandy Murphy

## **200 CLUB**

The main income is generated through the 200 Club. However, the income from this has reduced in the last year - the PTA want to encourage more parents and staff to join up. Given the size of the school, with pupils from 700 - 800 families, the numbers belonging to the 200 Club is disappointingly low.

## **FUNDRAISING**

The PTA are organising a Race night in October and a Xmas Fayre on Saturday 30<sup>th</sup> November in the school.

## **DATES OF MEETINGS FOR 2018/19**

**The PTA meets on the last Thursday of the month.**