

St Mungo's High School
Merchiston Avenue, Falkirk, FK2 7JT
Telephone: 01324 614614
Rector: Mr S Phee



Falkirk Council
Children's Services

Date: 23 October 2017

Dear Parent/Guardian

S5/6 Parents' Evening – Online Appointment Booking

I would like to invite you to attend our Parents' Evening on Monday 6 November 2017 4.30pm – 7.00pm.

The school has an online appointment booking system. This allows you to choose your own appointment times with teachers. You will receive an email confirming your chosen appointments.

Please make appointments with as many of your son/daughter's teachers as you would like to see. You will also have the opportunity to make an appointment with your child's Pastoral Head and a representative from Skills Development Scotland will also be attending the evening. Refreshments will be provided in The Hive nurture room in Pupil Support giving you a chance to look around and wait if you have a break between appointments.

Appointments can be made online from Wednesday 25 October 2017 at 9.00am until Wednesday 1 November 2017 at 9.00pm. Please note that appointments are issued on a first come first served basis.

Please visit <https://stmungos.parentseveningsystem.co.uk> to book your appointments. Only the main contact will be able to make appointments. A short guide on how to add appointments is also attached.

If you do not have access to the internet, please contact the school office where appointments can be made on your behalf.

We would welcome any feedback.

Yours sincerely

Mr S Phee
Headteacher

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