

**St Mungo's High School**  
Merchiston Avenue, Falkirk, FK2 7JT  
Telephone: 01324 614614  
Rector: Mr S Phee



**Falkirk Council**  
*Children's Services*

Date: 6 February 2017

Dear Parent/Guardian

**S5/6 Parents' Evening – Online Appointment Booking**

I would like to invite you to attend our Parents' Evening on Monday 20 February 2017 4.30pm – 7.00pm.

The school has an online appointment booking system. This allows you to choose your own appointment times with teachers. You will receive an email confirming your chosen appointments.

Please make appointments with as many of your son/daughter's teachers as you would like to see. You will also have the opportunity to make an appointment with your child's Pastoral Head and representatives from Skills Development Scotland will also be attending the evening. We would welcome any feedback.

Appointments can be made online from Wednesday 8 February 2017 at 9.00am until Wednesday 15 February 2017 at 9.00pm. Please note that appointments are issued on a first come first served basis.

Please visit <https://stmungos.parentseveningsystem.co.uk> to book your appointments. Only the main contact will be able to make appointments. A short guide on how to add appointments is also attached.

If you do not have access to the internet, please contact the school office where appointments can be made on your behalf.

Yours sincerely

Mr S Phee  
Headteacher

***Director : Robert Naylor***

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