

St Mungo's High School
Merchiston Avenue, Falkirk, FK2 7JT
Telephone: 01324 614614
Rector: Mr S Phee



Falkirk Council
Children's Services

Date: 25 November 2016

Dear Parent/Guardian

S3 Parents' Evening – Online Appointment Booking

I would like to invite you to attend our Parents' Evening on Monday 12 December 2016 4.30pm – 7.00pm.

The school has an online appointment booking system. This allows you to choose your own appointment times with teachers. You will receive an email confirming your chosen appointments.

Please make appointments with as many of your son/daughter's teachers as you would like to see. You will also have the opportunity, if you feel it is necessary, to make an appointment with your child's Pastoral Head if you wish to discuss your child's course choice from S3 into S4 which will take place early next year. Representatives from Skills Development Scotland will also be attending the evening if you wish to book an appointment. We would welcome any feedback.

Appointments can be made online from Wednesday 30 November 2016 at 9.00am until Sunday 4 December 2016 at 9.00pm. A provisional layout of the evening will be emailed shortly before this date. Please note that appointments are issued on a first come first served basis.

Please visit <https://stmungos.parentseveningsystem.co.uk> to book your appointments. Only the main contact will be able to make appointments. A short guide on how to add appointments is also attached.

If you do not have access to the internet, please contact the school office on Wednesday 30 November or Thursday 1 December 2016 between the hours of 9.00am & 4.00pm where appointments can be made on your behalf.

Yours sincerely

Mr S Phee
Headteacher

Director : Robert Naylor

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